

DEPARTMENT OF INSURANCE

C.L. "BUTCH" OTTER
Governor

700 West State Street, 3rd Floor
P.O. Box 83720
Boise, Idaho 83720-0043
Phone (208)334-4250
FAX # (208)334-4298

DEAN L. CAMERON
Director

**ANNUAL STATEMENT FILING INSTRUCTIONS
FILINGS MADE DURING THE YEAR 2017**

HOSPITAL/PROFESSIONAL SERVICE CORPORATIONS

The following items are considered to be part of the Annual Statement filing and are required of all companies mentioned above. Failure to file the Annual Statement by the due date could result in penalties of \$25.00 per day of delinquency for Professional Service Corporations, pursuant to Section 41-3427(2), Idaho Code.

Form:

Due Date:

2016 Annual Statement submitted on a NAIC Health legal convention blank DOMESTIC INSURERS ARE REQUIRED TO SUBMIT TWO STATEMENTS, INCLUDING ALL OF THE FOLLOWING SUPPLEMENTS AND ATTACHMENTS. AT LEAST ONE OF THE ANNUAL STATEMENTS MUST INCLUDE ORIGINAL SIGNATURES AND NOTARIZATION ON JURAT PAGE. Domestic Insurers must file two printed Quarterly Financial Statements. Due dates for Quarterlies are 5/15, 8/15 and 11/15.	March 1, 2017
Statement of Actuarial Opinion	March 1, 2017
Supplemental Compensation Exhibit	March 1, 2017
Management's Discussion and Analysis (MDA).	April 1, 2017
Audited Financial Statement, including Accountant's Letter of Qualification and Accountants Report on Internal Control.	June 1, 2017

Due Date – Annual Statements and applicable supplements are due on or before March 1. If March 1 falls on a Saturday or Sunday, the deadline will be extended to the following Monday for that year only.

PLEASE NOTE OUR "POSTMARK POLICY" APPLICABLE TO STATUTORY FILINGS, AS IT IS ENFORCED BY THIS DEPARTMENT: To be considered a **TIMELY** filing, the package containing the filing must display validation by the United States Postal Service) as proof of the date of filing. Courier deliveries must include an invoice bearing the date of courier pick-up. If your package does not provide evidence of a timely mailing it will be considered filed **WHEN RECEIVED** and statutory penalties, where applicable, will be assessed. (Postage meter stamps do not qualify).