

*State of Idaho*  
**DEPARTMENT OF INSURANCE**

700 West State Street, 3rd Floor  
P.O. Box 83720  
Boise, Idaho 83720-0043  
Phone (208)334-4250  
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**INSTRUCTIONS FOR TITLE INSURANCE AGENT LICENSE**

1. Complete application – INS-LIC-T/1 for Title Insurance Agent License
2. Complete Plant Information – INS-LIC-T/2
3. Title Agents must be bonafide Idaho residents.
4. Individual and partner applicants and managerial persons of corporate applicants must be bonafide residents of Idaho.
5. A separate License will be issued for each county for which title insurance is written.
6. A separate license fee will be charged for each license.
7. The license fee is \$50.00 per county for a full year or any portion thereof.
8. The license year for title agents is January 1 to December 31.
9. Provide a certified copy of a SURETY bond in the amount of \$10,000 per county per agent plus \$10,000 for each escrow officer with a maximum of \$50,000. Approved securities or cash may be provided in lieu of the bond. (A Custody Agreement form is available from the Department)
10. The Department of Insurance shall be notified in writing within 30 days of date of employment of any new individual who will exercise the powers and privileges of the license.