State of Idaho
DEPARTMENT OF INSURANCE

C.L. "BUTCH" OTTER
Governor

DIVISION OF
STATE FIRE MARSHAL
700 West State Street, 3rd Floor
P.O. Box 83720
Boise, Idaho 83720-0043
Phone (208)334-4370
Fax (208)334-4375
www.doi.idaho.gov

WILLIAM W. DEAL
Director

MARK A. LARSON
State Fire Marshal

RECORD OF INSPECTION

Based on **2009** edition of the
International Fire Code as adopted by the State of Idaho

DATE: _____

Name of Fire Dept. Conducting Inspection: _____

Name of State Certified Fire Code Official:_____

Business Name: _____

Contact Person:_____

Business Address:_____

Phone: (_____)_____ Fax: (_____)_____

BUILDING & PREMISIS INFORMATION

1. Type of Construction :_____
2. Occupancy Classification :_____
3. Height:_____
4. Length:_____
5. Width:_____
6. Sq. Footage:_____
7. Occupant Load:_____
8. No. of Stories:_____
9. Attic: ☐ Yes ☐ No
10. Basement: ☐ Yes ☐ No

11. No. Residential Units: _____

12. Key Box: ☐ Yes ☐ No Location:_____

13. Fire Alarm System: ☐ Yes ☐ No Type of System : Manual Automatic Both

14. Fire Sprinkler System: ☐ Yes ☐ No Type of Sprinkler system _____

15. Status of Construction**:**_____

16. Status of Repair: _____

Answer the following Yes, No or NR (Not Required).

ADDRESS

17. Is address posted ? (IFC sec. 505.1) ☐ Yes ☐ No

Comments:_____

_____

OCCUPANCY (assembly)

18. Is occupant load posted ? (IFC sec. 1004.3) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

EXITS

19. Proper number of exits? (IFC sec. 1021.1) ☐ Yes ☐ No ☐ NR

20. Proper exit door swing? (IFC sec. 1008.1.2) ☐ Yes ☐ No ☐ NR

21. Proper door locks installed? (IFC sec. 1008.1.9.3 Thru 1008.9.9) ☐ Yes ☐ No ☐ NR

22. Is panic hardware required ? (IFC sec. 1008.1.10) ☐ Yes ☐ No ☐ NR

23. Are exits maintained unobstructed ? (IFC sec. 1030.3**)** ☐ Yes ☐ No ☐ NR

24. Are proper exit signs installed ? (IFC sec. 1011.1) ☐ Yes ☐ No ☐ NR

25. Are exit signs properly illuminated ? (IFC sec. 1011.2) ☐ Yes ☐ No ☐ NR

26. Exit sign tested okay? : ☐ Yes ☐ No ☐ NR

Comments:_____

_____

EMERGENCY LIGHTING

27. Is emergency lighting required ? (IFC sec. 1006.1) ☐ Yes ☐ No

28. Is emergency lighting operational ? ☐ Yes ☐ No ☐ NR

Comments:_____

_____

STAIRWAYS

29. Are stairways maintained in compliance ? (IFC sec. 1009) ☐ Yes ☐ No ☐ NR

30. Are handrails present ? (IFC sec. 1009.12) ☐ Yes ☐ No ☐ NR

31. Is there storage under stairways ? (IFC sec. 1009.6.3) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

HEATING EQUIPMENT

Type of heating system (Describe)_____

32. Is proper clearance provided ? (IFC sec. 603.5) ☐ Yes ☐ No ☐ NR

33. Is equipment properly vented ? (IFC sec.603.6) ☐ Yes ☐ No ☐ NR

34. Is equipment properly enclosed ? (IFC sec. 603.5) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

ELECTRICAL

35. Is electrical wiring in good repair ? (IFC sec. 605.1) ☐ Yes ☐ No ☐ NR

36. Are extension cords being used properly ? (IFC sec. 605.5) ☐ Yes ☐ No ☐ NR

37. Is there storage around electrical panels and switchboards ? (IFC sec. 605.3)
☐ Yes ☐ No ☐ NR

38. Is access provided to electrical panels and switchboards ? (IFC sec. 605.3) ☐ Yes
☐ No ☐ NR

39. Are electrical panel and switchboard disconnects identified/labeled ? (IFC sec. 605.3.1) ☐ Yes ☐ No ☐ NR

Comments: _____

_____

COMMERCIAL KITCHENS

40. Is proper hood system provided ? (IFC 609.2) ☐ Yes ☐ No ☐ NR

41. Are hoods, fans, filters and ducts maintained in clean condition ? (IFC sec. 609.3.3) ☐ Yes ☐ No ☐ NR

42. Has hood extinguishing system been serviced and maintained ? (IFC sec.609.3.4) ☐ Yes ☐ No ☐ NR

43. Is extinguishing system manual operation device accessible ? (IFC sec. 904.11.1)
☐ Yes ☐ No ☐ NR

44. Is a Class K rated Fire Extinguisher provided in the kitchen ? (IFC sec. 904.11.5)
☐ Yes ☐ No ☐ NR

Comments:_____

_____

SERVICE STATIONS

45. Are no smoking and stop engine signs posted ? (IFC sec. 2205.6) ☐ Yes ☐ No
☐ NR

46. Are fueling systems maintained in proper operating condition ? (IFC sec. 2205.2)
☐ Yes ☐ No ☐ NR

47. Are emergency shutdown devices located within 100 ft. of dispensers ? (IFC sec. 2203.2) ☐ Yes ☐ No ☐ NR

48. Is heat producing equipment suitable for the location in which it is used? (IFC sec.2201.6) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

HOUSEKEEPING

49. Is trash and rubbish routinely removed from the building ? (IFC sec. 304.1) ☐ Yes ☐ No ☐ NR

50. Are oily rags stored correctly ? (IFC sec. 304.3.1) ☐ Yes ☐ No ☐ NR

51. Is the area outside the building clean and free of combustible materials ? (IFC sec. 304.1.1 and 304.1.2) ☐ Yes ☐ No ☐ NR

52. Trash receptacle located a proper distance from the building? (IFC sec. 304.3.3 & 304.3.4) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

FLAMMABLE LIQUID STORAGE

53. Is there inside storage of class I liquids ? (IFC sec. 3404.3.4) ☐ Yes ☐ No ☐ NR
Amount in gallons _____

54. Is there inside storage of class II and class III liquids? (IFC sec. 3404.3.4) ☐ Yes ☐ No ☐ NR Amount in gallons _____

55. Are flammable liquids stored in storage cabinets ? (IFC sec. 3404.3.2) ☐ Yes ☐ No ☐ NR

56. Are flammable liquids stored in special storage rooms ?(IFC sec. 3404.3.7) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

STORAGE

57. Is storage neat and orderly ? (IFC sec. 315.2) ☐ Yes ☐ No ☐ NR

58. Is storage 24 inches below ceiling and 18 inches below sprinkler heads? (IFC sec. 315.2.1) ☐ Yes ☐ No ☐ NR

59. Is storage found in exits or exit enclosures ? (IFC sec. 315.2.2) ☐ Yes ☐ No ☐ NR

60. Is there storage in equipment rooms ? (IFC sec. 315.2.3) ☐ Yes ☐ No ☐ NR

61. Is there storage in attic, under-floor and concealed areas ? (IFC sec. 315.2.4) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

COMPRESSED GAS STORAGE

62. Are gas cylinders properly secured ? (IFC sec. 3003.5.3) ☐ Yes ☐ No ☐ NR

63. Are tanks stored in an upright position? (IFC sec. 3004.1) ☐ Yes ☐ No ☐ NR

64. Are tanks protected from physical damage ? (IFC sec. 3003.5.2) ☐ Yes ☐ No ☐ NR

65. Are tanks separated from combustible waste and vegetation ? (IFC sec. 3003.7.2) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

NATURAL GAS

66. Is the meter and outside piping protected from physical damage? (IFC sec. 2703.9.3) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

PROPANE (LPG)

67. Is propane tank installed with correct setbacks and safety features? (IFC sec. 3804.1 & NFPA 58) ☐ Yes ☐ No ☐ NR

68. Are portable propane tanks and appliances being used properly? (IFC sec. 3803.1 thru 3803.2.1.7) ☐ Yes ☐ No ☐ NR

69. Are portable propane tanks stored properly? (IFC sec. 3809.1 thru 3809.14) ☐ Yes ☐ No ☐ NR

70. Are propane tanks properly protected from vehicular impact or require additional impact protection? (IFC sec. 3807.4) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

FIRE-RESISTIVE CONSTRUCTION

71. Is required fire-resistive construction intact and in good repair? (IFC sec. 703.1) ☐ Yes ☐ No ☐ NR

72. Are required opening protectives unobstructed and in good operating order ? (IFC 703.2) ☐ Yes ☐ No ☐ NR

73. Are interior ceilings and walls in good repair ? (IFC sec. 703.1) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

PORTABLE FIRE EXTINGUISHERS

74. Are fire extinguishers of the proper type and size provided ? (IFC sec. 906.3) ☐ Yes ☐ No ☐ NR

75. Are fire extinguishers mounted properly ? (IFC sec. 906.9) ☐ Yes ☐ No ☐ NR

76. Are fire extinguishers being serviced and maintained annually ? (IFC sec. 901.6.1 and NFPA 10) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

FIRE SPRINKLER SYSTEMS

77. Is fire sprinkler system maintained properly? (IFC sec. 901.6 and NFPA 25) ☐ Yes ☐ No ☐ NR

78. Is proper clearance being maintained below sprinkler heads ? (IFC sec. 903.3.3 & 315.2.1) ☐ Yes ☐ No ☐ NR

79. Are standpipes required ? (IFC sec.905.3) ☐ Yes ☐ No ☐ NR

80. Are standpipes properly maintained ? (IFC sec. 901.6 and NFPA 25) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

FIRE ALARM SYSTEMS

81. Is a fire alarm system required? (IFC sec. 907.2 or 907.3) ☐ Yes ☐ No ☐ NR

82. Is the alarm system properly maintained ? (IFC sec. 907.9 and NFPA 72) ☐ Yes ☐ No ☐ NR

83. Are smoke detectors required? (IFC sec. 907.2 or 907.3) ☐ Yes ☐ No ☐ NR

Comments:_____

_____

ADDITIONAL INSPECTION COMMENTS:_____

_____

_____

_____

_____

_____

_____

INSPECTED BY:_____ DATE:_____

I HEREBY ACKNOWLEDGE INSPECTION OF THE PREMISES.

OWNER/REPRESENTITIVE:_____DATE:_____

FOLLOW-UP OR RE-INSPECTION REQUIRED? ☐ YES ☐ NO

DATE:_____